

TOWNSHIP OF MENDON

Minutes: Mendon Township Regular Board Meeting
Date: October 7, 2025
Time: 7:00 p.m.
Place: Mendon Township Hall

Attending: Supervisor Kline
Donna Cupp - Clerk
Leasa G. Mathews - Trustee
Jim Hart - Trustee
Jan Griffith- Treasurer

Also in attendance: Matt Jorgensen, New Zoning Official effective October 20, 2025

Supervisor Kline called the meeting to order at 7:00 p.m.

The agenda was submitted for consideration. A motion was made by Hart, supported by Griffith to approve the agenda. Motion carried

Supervisor Kline introduced Matt Jorgensen to the Township Board officially. I think I speak for the entire board that we would like a report on your activities occasionally at our meetings. Thank you.

Public Comments: None

(Public comments were heard by the board per the policy that was adopted on February 13, 2018 by the Mendon Township Board.)

The minutes of the September 2, 2025 regular meeting of the Mendon Township Board were submitted for consideration. A motion was made by Griffith, supported by Mathews to approve the minutes. Motion carried.

Floor Business:

- a. Dale Hutson was absent
- b. Kim Avery, Librarian - I am here to amend the library budget. We approved Roach to replace the roofing. We will be using shingles. They are spot on and will save the integrity of the library. No more leaks inside after ten years of dealing with that. Clerk Cupp: Are they going to guarantee that? Kim: Yes, for twenty years. Supervisor Kline: I saw the material they will be using. Kim: It is made of steel instead of clay. Jan Griffith: I talked to our auditor. We will amend your budget in January, but you can still have them proceed with the roof. We will be able to pay them now. Kim: Okay, thank you. Supervisor Kline: When will they get started? Kim: As soon as they get the down payment. Clerk Cupp: Okay, we will get that to you.

- c. Kim Bontrager – Auditor for the Township. Kim provided the board with the overview of the budget. She said it was a very clean audit. It's a pleasure to work with you.

Old Business:

- a. Township hall renovations; Supervisor Kline; I have the bids for the renovations. I have provided the scope of work and the bids from two different companies. The two estimates are basically identical. Both people who bid are both ready to do the work. I will let you propose that and entertain a motion to get started on this. Mathews: I see Brussee/Brady has the front entry way listed to be redone, the other company does not have that in their bid. I see new tile in entry way with walk off mat. Brussee/Brady does. A motion was made by Cupp, supported by Hart to hire Brussee/Brady to do the renovations. Treasurer Griffith abstained. All other board members approved. Motion carried.

New Business:

- a. None

The treasurer's report was submitted for approval. A motion was made by Cupp, supported by Mathews to approve the treasurer's report. Motion carried.

The September bills were submitted for consideration and approval of payment. A motion was made by Griffith supported by Hart to approve the bills. Motion carried.

Good of the order:

A motion was made by Cupp, supported by Griffith to adjourn the meeting. The meeting adjourned at 7:35 p.m.

Respectfully submitted,

Donna Cupp