

TOWNSHIP OF MENDON

Minutes: Mendon Township Regular Board Meeting
Date: September 2, 2025
Time: 7:00 p.m.
Place: Mendon Township Hall

Attending: Supervisor Kline
Donna Cupp - Clerk
Leasa G. Mathews - Trustee
Jim Hart - Trustee
Absent: Jan Griffith- Treasurer

Supervisor Kline called the meeting to order at 7:00 p.m.

Also in attendance were Lt. Todd Price from the Marshall State Police post and Kandace Jackson.

The agenda was submitted for consideration. Supervisor Kline requested amending the agenda to add Doug Kuhlman's retirement under old business. With that addition, a motion was made by Hart, supported by Mathews to approve the agenda. Motion carried

Public Comments:

Lt. Price spoke to the board regarding the history about the White Pigeon post and the reason for the Marshall post. White Pigeon post will still be there. Marshall post is too far to get to St. Joseph County when needed. We do have a take home car program and have an officer who lives in Sturgis with a take home car. I'm here to let you know we are available and are trying to come to these meetings to talk to the boards and answer any questions you may have.

(Public comments were heard by the board per the policy that was adopted on February 13, 2018 by the Mendon Township Board.)

The minutes of the August 12, 2025 regular meeting of the Mendon Township Board were submitted for consideration. A motion was made by Mathews, supported by Hart to approve the minutes. Motion carried.

Floor Business:

- a. Dale Hutson reported on the two land divisions he completed. I dropped off my assessment roll in your office. The county is cleaning their office and they sent tax maps your way. The retention is FOREVER! I will send you a retention list.

Old Business:

- a. Township hall renovations; Supervisor Kline; in 2002 there was a law that changed saying you do not need to get three quotes to have work done. We do have a quote from Brussee/Brady currently. If I do not get the other quote I am waiting for a quote from Diamond Construction. If we don't get that soon, I would like to have a meeting and get Brussee/Brady started on this project. We need to clean this place out.
- b. Doug Kuhlman's retirement; Supervisor Kline; I was invited to Park township to have a meeting with other Supervisors to interview the three candidates Doug referred to replace his position as Zoning Officer. All seven townships that were present voted to bring it back to their boards to hire Matthew Jorgensen to replace Doug in their townships. The other part of that is that he needs some training with Doug for about three months. So, October, November and December 2025, we will have to pay Doug and Matthew. A motion was made by Mathews, supported by Hart to hire Matthew Jorgensen as Mendon Township's new Zoning Officer. Motion carried.

New Business:

The treasurer's report was submitted for approval. A motion was made by Cupp, supported by Mathews to approve the treasurer's report. Motion carried.

The August bills were submitted for consideration and approval of payment. A motion was made by Mathews supported by Hart to approve the bills. Motion carried.

Good of the order:

A motion was made by Cupp, supported by Mathews to adjourn the meeting. The meeting adjourned at 7:30 p.m.

Respectfully submitted,

Donna Cupp