

Minutes: Mendon Township Planning Commission
Date: July 15, 2025
Time: 7:00 p.m.
Place: Mendon Township Hall

1. Chairperson Kline called the meeting to order at 7:01 p.m.
2. Planning Commission members present per roll call; Ahrens, Kline, Kloosterman, and Hart.

Absent: McClish.

3. The minutes of the April 15, 2025 meeting were submitted for consideration. A motion was made by Hart, supported by Ahrens to approve the minutes. Motion carried.
4. The agenda was submitted for consideration. A motion was made by Ahrens, supported by Kloosterman to accept the agenda. Motion carried.
5. Public Hearings: None due to verbiage last minute changes and did not give us enough time to publish adequately. I am proposing that we have that concurrently with our October 21st meeting. Are there any conflicts with October 21st? Keith McClish said he does not have a conflict. No other members have a conflict either. I will schedule for that and put that in the paper.

6. Public Comments and Communications: Supervisor Kline is in the audience

7. Unfinished Business:

- a. Chair Kline: Setting the public hearing date to October 21st. Donna sent you all documents to review prior to the public hearing. Supervisor Kline: That exceeds the county deadline however I feel that won't be a problem. Chair Kline: I think they will give us some grace on this. We already had our Master Plan in to them. Ours was already in place. Ahrens: will there be any huge delays in the overall picture? Supervisor Kline: Not in my eyes. We are sticking with ours no matter what.

8. New Business:

- a. Chair Kline: You have a copy of the resignation letter from Doug Kuhlman. He is resigning from the Mendon Township Zoning Official and Zoning Board of Appeals. He is moving away from our particular Township. Doug provided three people that have expressed interest in this position. (Copy of resignation letter and those people are incorporated in the minutes). The three people he suggested we don't know at all. Jim: I think we should have Donna contact all three of the people and have them send in resumes, bio's, etc. for the township and Planning commission to review. Supervisor Kline: Anyone who would like to be in the interviews

would be good. Russ: Does the Township have an obligation to post this opening?? Supervisor Kline: That's a good question. Chair Kline: I will reach out to Donna then. We need to figure out the RFP if someone is interested and a job description. Supervisor Kline: I will take care of that.

9. Administrative Items:

- a. Chair Kline: Regular Meetings for the 2025 year will be the 3rd Tuesday of each Quarter (January 14th**, April 15th, July 15th and October 21st)
- b. Special meetings on an as-needed basis the 3rd Tuesday of each month-Except Holidays.

10. Public Comments and Communications: None

11. Miscellaneous Commissioner Comments: None

12. A motion was made by Ahrens, supported by Hart to adjourn. The meeting adjourned at 7:15 p.m.

13. A thank you letter will be drafted for Doug's service on behalf of the Township and signed by all by the end of October.

Respectfully submitted,

Donna Cupp
Township Clerk